

Weymouth & Portland Catering Show  
20 – 21 October 2009

**Risk Assessment Form for all Shell Scheme Stands**

If a contractor is appointed to build within the shell scheme stand then the contractor needs to supply copies of the stand plans, a risk assessment and method statement.

**Company Name :**

**Stand No :**

**Exhibition Hall:**

- |   |         |        |
|---|---------|--------|
| Are you building above 2.4m?  | Yes [ ] | No [ ] |
| Will you be using power tools?  | Yes [ ] | No [ ] |
| Are you running power cables across the stand?                                  | Yes [ ] | No [ ] |
| Will there be any hazardous or moving items on the stand?                       | Yes [ ] | No [ ] |
| Any live demonstration or event involving the public?                           | Yes [ ] | No [ ] |
| Are you having any motor vehicles on your stand?                                | Yes [ ] | No [ ] |
| Any significant construction within the shell scheme stand?                     | Yes [ ] | No [ ] |
| Will your staff come into contact with other hazardous areas of the exhibition? | Yes [ ] | No [ ] |
| Will there be any gas cylinders in use?   | Yes [ ] | No [ ] |
| Are there any other areas of risk on your stand?                                | Yes [ ] | No [ ] |

**If YES has been answered to any of the above then a full risk assessment must be performed and submitted to the Organisers before stand build can commence.**

**Name of Appointed Health & Safety Supervisor:**

**Contact No:**

**Company Name:**

Return to:  
Deborah Jones  
Optimus Events CEM Group  
Smugglers Way  
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